

### Child's Release

(In respect of a minor (i.e. under the age of 18))

<b>Programme (working title) ("the Programme")</b>	BBC Live Lessons
<b>Producer ("we" / "us")</b>	CTVC Media Ltd. 16-18 Kirby Street, London, EC1N 8TS <a href="http://www.ctvc.co.uk">www.ctvc.co.uk</a>
<b>Child Contributor (the "Child")</b> Name, age and description	
<b>Child's School</b>	
<b>Child's date of birth</b>	
<b>Child's gender</b>	
<b>What is your child's ethnic group?</b>	
<b>Does your child have any allergies?</b> If yes, please list all allergies. If no, write N/A	
<b>Does your child have any other health conditions we should be aware of?</b> If answered Yes, a member of our production team will be in touch with you to discuss this further and ensure your child receives the appropriate support throughout filming.	
<b>Do you confirm that your child is medically fit to participate in the filming?</b>	
<b>Legal Guardian of Contributor ("you", "your")</b> Name, address, telephone & email	
<b>Production Contact</b> Name, title, and email address	Kevin Griffin, Line Producer. <a href="mailto:kevin.griffin@ctvc.co.uk">kevin.griffin@ctvc.co.uk</a>
<b>Description of Programme "the Content"</b> (Genre, series, documentary, brief synopsis)	BBC Live Lessons are half-hour interactive programmes designed to support teachers and bring curriculum content to life. We work with educational consultants, specialist partners and some of the BBC's biggest brands and presenters to create fun and engaging learning experiences for the classroom.
<b>Contribution</b> Description of Child's contribution, including any materials, e.g. photos etc	Participation in BBC Live Lessons, which may include location filming or appearing in a pre-recorded VT.
<b>Commissioning Party</b> Details of commissioner or distributor, if known	BBC Children's & Education for BBC Bitesize, iPlayer, and CBBC
<b>Date of Recording/ Contribution</b>	

<b>Fee ("the Fee")</b> Amount and currency (words and figures)	£1 (One pound)
<b>Date of Agreement</b>	

Thank you for agreeing that the Child for whom you hold parental responsibility may contribute to the Programme. By signing this form you agree to the following terms:

In consideration of the Fee, receipt of which is hereby acknowledged, and our mutual exchange of obligations (which you acknowledge to be good and valuable consideration):

1. You acknowledge the nature and purpose of the Child's Contribution has been explained to you.
2. You agree to the recording and/or broadcasting of the Child's Contribution and assign to us all rights in the Contribution for us to use it worldwide in perpetuity in all media known now or in the future.
3. To the best of your knowledge and belief, the Child's Contribution will not infringe the copyright or any other rights of any third party or be defamatory. You also confirm that you have assigned all copyright in the Artwork and the Footage to Kick and understand that we may feature the Artwork and Footage in the context of the Child's Contribution, and that all references to the "Child's Contribution" or "Contribution" in this Agreement shall be deemed to include the Artwork and the Footage.
4. We may edit, copy, adapt or translate the Child's Contribution at our discretion and you waive any "moral rights" that may exist in the Contribution.
5. We may use any photographs, materials and/or recordings ("**Content**") provided by you in the Programme for the uses set out in the Contribution. You confirm you own and/or control the rights to allow us to use the Content in all media, worldwide and in perpetuity without any further payment due.
6. I agree to the taking of still photographs of my child for publicity purposes (if required) and the Company may without my further consent use the Contributor's name, likeness, biography, photographs and recordings of interviews with the Contributor in advertising, publicising, promoting the Content in all media formats throughout the world.
7. I warrant to the Company, to the best of my knowledge, the Contribution provided by the Contributor is truthful, genuine, does not infringe any copyright and data protection laws, and is not a breach of confidence, defamatory, libellous, constitute a contempt of court, an act(s) that shall bring the Company or broadcaster into disrepute or an act in contravention of the Official Secrets Act.
8. I warrant and agree that the Contributor and I shall not either personally or by other means make any statement or disclose any confidential information or methods of production to any third party or any media related organisation relating to the Content, or the general affairs of the Company and/ or broadcaster in connection with the recording of the Contribution, unless there is a prior written consent from the Company.
9. We will not be liable for any loss or damage to you, the Child or your property unless caused directly by our negligence.
10. Although we hope to use the Child's Contribution, we cannot guarantee to do so.

11. You warrant and agree to grant the Producer exclusivity in relation to the Programme and agree (except with the Producer's prior written consent) not to enter into discussions with any third party for the Child to participate in any television programme similar to the Programme for the period commencing on the date of this agreement and ending XXXX months from the date of this agreement. For the avoidance of doubt this agreement would not include topical news coverage.
12. You hereby irrevocably and in perpetuity grant to us throughout the world the right to authorise and to authorise others to issue publicity concerning your services in connection with the Programme and to use your name, voice, biography and likeness in connection with the exploitation of the Programme in all media and/or the advertising, publicising and/or promotion of the Programme and/or the financiers and/or the distributors of the Programme but so that, without your prior written consent, such use shall not suggest you endorse, recommend or use any commercial products or services other than the Programme and/or the said financiers and/or distributors.
13. We will collect and process personal data of the Child you provide us with for the purpose of (i) the performance of this contract, or (ii) fulfilling our contractual obligations to the broadcaster, where we have balanced those obligations against your rights, freedoms or interests and those of the Child. Any Special Category personal data you provide will be processed for the purposes of producing journalistic or artistic content for publication by the broadcaster in the public interest. For further info visit our privacy policy - [www.ctvc.co.uk/about/contributor-privacy-notice](http://www.ctvc.co.uk/about/contributor-privacy-notice).
14. This Agreement is governed by the laws of England and Wales and the jurisdiction of the English and Welsh courts applies.

If you agree with these terms please sign below and return it to the Production Contact specified. If you are unsure of the meaning of any of the terms set out above, the production team can explain them to you.

Thank you for your help making the Programme.

Yours truly

Agreed and accepted

.....  
For and on behalf of  
**CTVC LIMITED**

.....  
Signature of parent/ legal guardian  
(delete where appropriate)

I confirm that I agree and accept the terms of this agreement as if I had entered into this agreement directly with you.

.....  
**CHILD CONTRIBUTOR**  
**(Signature only required if child is 12 years or over)**

NB: Two copies to be completed. Producer and Contributor to each retain a copy.