

What is a 'bubble'?

A bubble is another way of saying a group. Different sets of children and adults will be allocated a bubble. This bubble will not cross over with any other – they will have different collection points, toilets, play areas, as well as staggered lunches. All of this is to ensure that if there is an outbreak, people do not transmit anything to another bubble. No adult will be working across bubbles unless they are doing outdoor learning.



What will home learning look like?

Home learning will be managed in a really similar way to how it has been for the past few weeks. Each child - whether they are in school or at home - will be given a pack and teachers will update a Padlet (instead of the Word document) every week to say which pages to complete. This is so that home learning is more aligned with what's being taught at school. Teachers will also continue to provide feedback through Purple Mash.



What if the number of children in my bubble increases?

As it stands, there will be five bubbles, which include our vulnerable children, children with an EHCP and children of key workers. These are split between EYFS, Y1/2, Y3/4, Y5 and Y6. If the number of children in a bubble exceeds 15, that bubble will be split into pods. This means they will be split between two classes and both teachers will have their own class. As they were initially a bubble though, they will still be able to use the same toilets/ playground etc. but will need to be more spread out in these spaces.



How will we have the time to be child facing and manage home learning, planning and calls?

To ensure a transition back into the workplace and that there is no additional pressure on teachers, every class will be timetabled to have the following every week: 2 hours PE, 2 hours 55 minutes outdoor learning and 55 minutes Spanish. This has been equally spread across the week to ensure teachers have time to make phone calls and update home learning. In addition to this, no additional planning is needed because children will be working from CGP books and home learning packs.



What will the children do each day?

Children will follow the same planning that the children at home are doing. In addition, they will have opportunities to do outside learning. The set up will need to reflect the shift from childcare back into teaching. There will be a soft start to the day starting at 8:30am, meaning children's lessons won't start until 9:00am. Children will also be reminded daily about how to wash hands and maintain a safe distance.



Why are children having more lessons outside?

To reduce the chance of virus transmission, pupils will be outside more than usual. If it is raining, PE will take place in the hall. The garden classroom will not take place and teachers/ teaching assistants will need to pick up this provision inside their bubble. Spanish and outdoor maths can move to the hall. Teaching assistants will stay with their classes during these times to administer first aid and support behaviour. Working outside will increase vitamin D exposure for our children. Outdoor learning in nature will have therapeutic benefits too.



<p>How will toilet routines operate?</p> <p>Each bubble will be allocated their own child and teacher toilets. These will be cleaned regularly throughout the day. Only one child at a time will be able to use these, with signs reminding children of this. If a child needs to use the toilet during break or lunch, they will use their allocated toilets (staff on the playground will be spaced out to monitor this).</p> 	<p>How will first aid be administered?</p> <p>To prevent adults administering first aid to a child in a separate bubble, each bubble will have their own first aid box and will have an adult who has had first aid training.</p> <p>Staff working across bubbles are not to administer first aid unless in an emergency.</p> 
<p>How do we reduce the chance of virus transmission from objects/ surfaces?</p> <p>To ensure this is done effectively, children will all be allocated their own individual equipment, where possible. These will be collected and put back by the individual child and they will be cleaned throughout the day. Surfaces, touch points, toilets, communal spaces, classrooms, offices etc. will all be cleaned throughout the day and bins (with lids) will be emptied regularly. A tick list of these areas will be submitted at the end of the day to ensure it is closely monitored.</p> 	<p>How will our wellbeing be supported?</p> <p>Safety and wellbeing are our main priorities, for both children and members of staff. Timetables are in place so that staff has minimal contact with different groups and so that they have time to complete anything that needs to be done. We will also be as flexible as we can to support those who need to take public transport. The school has also signed up to programs to support staff wellbeing, such as Education Mutual, Headspace and WAHMS. Adults will also be encouraged to leave school earlier than usual.</p> 
<p>Will we be given PPE?</p> <p>Adults who may be changing children will be given appropriate PPE to ensure that they are safe. In other circumstances, there will be hand sanitizer and hand wash available for everyone.</p> 	<p>How will behaviour incidents be managed?</p> <p>As we will no longer be able to use buddy classes, children will use the breakout space allocated to the bubble if they need time out to reflect. They will be accompanied by one of the adults from their bubble. Behaviour will still be logged and parents will be spoken to. There will also always be a member of the leadership team on site, if needed.</p> 
<p>What are breakout spaces?</p> <p>Every bubble has been allocated a breakout space near their classroom. This is a space that can be used for children if they need some time out of class, as well as for adults in that bubble. There is a computer in each space so work can be done. The space can also be used to make the weekly calls home. These spaces will be cleaned regularly.</p> 	<p>How will we communicate with parents and carers?</p> <p>We will continue to use our school phones to communicate with the parents of children who are at home. If you need to communicate with a parent at the end of the day, this can be done over the phone or at the collection point, whilst maintaining a 2m distance.</p> 

<p>How will we social distance?</p> <p>The DfE's guidance states that children within school do not have to socially distance. However, classes will be arranged so that children are away from one another and follow a one way system around the room. Each bubble also has a different outdoor space so that there aren't lots of children or adults in one space at the same time. There will also be a 4 person limit to the number of adults in the staffroom.</p> <p></p>	<p>How will staff meetings work?</p> <p>Staff meetings will continue to happen via Microsoft Teams once a week at 3:45pm, usually on a Monday.</p> <p></p>
<p>Why have we changed the day to 8:30am-3:00pm?</p> <p>This is to ensure there is a soft start to the day, allowing for children to queue up going into class, before washing their hands and collecting their work trays. Following DfE's guidance around health and safety, there will be no breakfast club. There will be no after school clubs either. If children are late arrivals, they will come through the main school gate and be let through the playground. If late for collection, they will wait at their collection point.</p> <p></p>	<p>How will parents drop off and collect their children?</p> <p>Each bubble has been allocated a different collection and drop off point around the school, including the space around the church. Each drop off point will have markings that are 2m apart to ensure parents can socially distance. There will also be no parents on site, as they will be dropping off and collecting children from a marked point by each entrance. All of this is to ensure minimal contact between families and no crossover of bubbles.</p> <p></p>
<p>How will children be reminded about rules?</p> <p>Posters will be put up around the school, including ones stating which space is allocated to which bubble and posters reminding children how to wash their hands. Children will be reminded about these things in the mornings by their class teacher too.</p> <p></p>	<p>Will we be allowed in the school office?</p> <p>The school office will only be used by admin staff and people who are based in the offices. The stockroom will only be accessed by admin or SLT so requests must be emailed.</p> <p></p>
<p>How will lunchtime work?</p> <p>Every class is timetabled so that they have break and lunch in a different outdoor space within the school, including Nursery's outdoor space and the grass area within the church grounds. There is a timetable in place to ensure bubbles do not cross over at lunch time and additional adults will be supporting their own class so there is no crossover. Once a week, each class will also have a class picnic in their outdoor space. Staff will need to eat with their bubble if having a school dinner. If it rains, protocol for wet play will stay the same.</p> <p></p>	<p>How will we support children's wellbeing?</p> <p>Our children have adapted so well to this difficult time; however, they will have lots of anxieties, like us. We will therefore be having lots of lessons and sessions to support mental wellbeing, with regular time to discuss their worries. In addition to this, each home learning Padlet will have a structured routine and will direct children to things they can do to support their wellbeing, like exercise. All children will have a set of post it notes in their tray to leave a message on their table for their teacher- this might be a worry or a question and should be encouraged.</p> <p></p>

<p>Will we be able to use the printer?</p> <p>Only the printer in the staff room will be in use because the PPA room will be used as a breakout space. If you are in the bubble that is using the PPA room, you will need to use the PPA printer. Printers will be cleaned regularly throughout the day to minimise transmission on surfaces.</p> 	<p>How will the register be done?</p> <p>The register must be completed each day using SIMs. If you are in a bubble containing more than one class you will need to complete the register for all cohorts present. This must be done at 9:00am and on your return from lunch. The office will then complete the DfE returns and monitor attendance.</p> 
<p>How will we support children with additional needs?</p> <p>For those children who require additional support, they will be provided with visual timetables, clear instructions and reassurances, positive reminders of expectations and risk assessments for individual children, if necessary. Children will stay with their familiar 1:1 where possible.</p> 	<p>What if there is a safeguarding incident?</p> <p>There will always be a Designated Safeguarding Lead on site: Kelly Durcan, Jack Lowson, Lucy Blewett and Alice Martin. If there are any safeguarding incidents, follow usual protocol – speak to the DSL and log the incident on My Concern.</p> 
<p>Could you recommend other ways of getting to work?</p> <p>There is currently a Cycle to Work scheme, which is designed to help employees save money on a new work bike and spread the cost of the bike over 12 monthly tax-free instalments. The benefit is that you pay less tax and National Insurance every month that you're paying off the bike; however, it would also mean that people who want to cycle to work can.</p> 	<p>What will happen if someone in our bubble (child or adult) has symptoms of COVID-19?</p> <p>If a child in the setting becomes unwell, the child will be removed to a designated isolated space, where they can be monitored and supported until they are collected by their parent/ carer. There will also be a designated toilet assigned to children who fall ill. Once the child is collected, both spaces will be thoroughly cleaned by a member of staff wearing PPE. The child should then be tested for coronavirus. If the test is negative the child could return to the setting when they are well enough. If the test is positive, all children and adults within that group should self-isolate for 14 days and not attend the setting. This guidance also applies if an adult presents as unwell and is subsequently tested as positive.</p> 
<p>How will laptops and iPads be used?</p> <p>Every bubble will be allocated their own set of laptops and/or iPads. Within these bubbles, equipment will need to be wiped down after every use if they are being shared.</p> 	<p>What will happen if someone in our bubble (child or adult) has symptoms of COVID-19?</p> <p>If a child in the setting becomes unwell, the child will be removed to a designated isolated space, where they can be monitored and supported until they are collected by their parent/ carer. There will also be a designated toilet assigned to children who fall ill. Once the child is collected, both spaces will be thoroughly cleaned by a member of staff wearing PPE. The child should then be tested for coronavirus. If the test is negative the child could return to the setting when they are well enough. If the test is positive, all children and adults within that group should self-isolate for 14 days and not attend the setting. This guidance also applies if an adult presents as unwell and is subsequently tested as positive.</p> 